

**Capital Budget Virement Application Form**

*[Please see guidance notes on page 2532 of the Intranet]*

To Head of Finance

From Place (Directorate)  
Schools (Service)  
Ian Roberts (Head of Service)  
Gareth Jones (Budget Holder)  
David Thompson (Project Manager)

Date 5<sup>th</sup> June 2014

**Details of Virement** (please refer to notes to ensure all the relevant details are included and extend box to additional page if required)

See report below.

**New Scheme Name:** John Beddoes Campus – new roof fascias to 4 storey block

**Job Code:** to be confirmed by Finance Team

**Budget Increases**

|                   |            |             |         |         |           |              |
|-------------------|------------|-------------|---------|---------|-----------|--------------|
| Scheme Name       |            | As above    |         |         |           |              |
| Job Code          |            | As above    |         |         |           |              |
|                   | Total Cost | Prior Years | 2012-13 | 2013-14 | 2014-15   | Future Years |
|                   | £          | £           | £       | £       | £         | £            |
| Existing Budget   | 0.00       |             | 0.00    | 0.00    | 0.00      |              |
| Revised Budget    | 26,258.00  |             | 0.00    | 0.00    | 26,258.00 |              |
| Increase Required | 26,258.00  | 0.00        | 0.00    | 0.00    | 26,258.00 | 0.00         |

**Financing**

|  |            |             |         |           |            |              |
|--|------------|-------------|---------|-----------|------------|--------------|
| Name of Scheme Reduced: Schools Major Improvements Unallocated |            |             |         |           |            |              |
| Job Code: 9E110 9SCHU  |            |             |         |           |            |              |
|  | Total Cost | Prior Years | 2012-13 | 2013-14   | 2014-15    | Future Years |
|  | £          | £           | £       | £         | £          | £            |
| Existing Budget  | 138,469.37 |             | 0.00    | 12,683.37 | 125,786.00 | 0.00         |
| Revised Budget   | 112,211.37 |             | 0.00    | 12,683.37 | 99,528.00  | 0.00         |
| Decrease Required  | -26,258.00 | 0.00        | 0.00    | 0.00      | -26,258.00 | 0.00         |

**Additional / New Resources**

|                      |                   |             |             |                  |                   |             |
|----------------------|-------------------|-------------|-------------|------------------|-------------------|-------------|
| Capital Receipts     | 0.00              |             |             |                  |                   |             |
| Supported Borrowing  | 133,398.14        |             |             | 9,673.14         | 123,725.00        |             |
| Prudential Borrowing | 5,021.23          |             |             | 3,010.23         | 2,011.00          |             |
| Revenue/ Reserves    | 0.00              |             |             |                  |                   |             |
| <b>Total</b>         | <b>138,419.37</b> | <b>0.00</b> | <b>0.00</b> | <b>12,683.37</b> | <b>125,736.00</b> | <b>0.00</b> |

**Total Financing must match increase required above**

**Other Financial Implications** (e.g. future years capital & revenue – must not be left blank)

The scope of work has been estimated and include a client contingency to cover any unforeseen work. The contract works are subject to completion and agreement of final accounts.

**Approvals**

**Signatures**

|                    |                          |  |      |         |
|--------------------|--------------------------|--|------|---------|
| In all cases       | Head of Service          |  | Date | 27.6.14 |
| In all cases       | Head of Finance          |  | Date | 27/6/14 |
| £25,001 - £75,000  | Portfolio Cabinet Member |  | Date | 30/6/14 |
| £75,001 - £300,000 | Cabinet Minute Ref.      |  | Date |         |
| Over £300,000      | Council Minute Ref.      |  | Date |         |

**FMS Updated (office use only)**

Accountant: Signature \_\_\_\_\_ Print Name \_\_\_\_\_ Date \_\_\_\_\_

**Copy of Authorised form returned to Head of Service**

Signature \_\_\_\_\_ Print Name \_\_\_\_\_ Date \_\_\_\_\_

## Capital Budget Virement Report to Portfolio Holder for Learning and Cabinet Members – John Beddoes Campus new roof fascia panels to 4 storey block

### **Background & proposal**

The existing high level fascia boarding to the 4 storey teaching block roof was installed in the early 1970's and this boarding has come loose from its fixings which have corroded and a section of the fascia has fallen on to the existing roof. The proposal is to replace the existing fascia panels to four sides of the 4 storey teaching block roof using access scaffolding. The replacement during the school summer holidays 2014 will prevent injury to pupils, staff and the public and damage to 3<sup>rd</sup> party bus transport.

### **Options considered**

- o **Option 1** – Do nothing.
- o **Option 2** – to proceed with the replacement of the 4 storey fascia boards.

### **Risks**

The status quo represents a significant risk to the authority in terms of:

- o If Option 1 is chosen the authority will not comply with the Health & Safety at Work Act 1974 which states 'so far as reasonably practicable as regards any place of work under the employers control, the maintenance of it in a condition that is safe and without risks to health and the provision of means of access to and egress from it that are safe and without such risks'; the School Premises Regulations; compliance with WG policy in maintaining fit for purpose facilities.
- o If Option 2 is chosen then the authority will comply with the Health & Safety at Work Act 1974 Section 2(2) (d); the School Premises Regulations; compliance with WG policy in maintaining fit for purpose facilities.

### **Service objectives/benefits**

Powys Change Plan - Maintaining the School building to a fit for purpose standard ensuring they are capable of delivering high quality educational experiences for all pupils. The improvement of these facilities will ensure the authority complies with statutory legislation and Powys CC and WG policy to ensure the facilities are a fit for purpose and safe standard.

### **Financing**

This type of investment represents an upgrading of the school infrastructure and is not normally the type of project funded by the schools delegated budget. Therefore it is recommended this be funded from the central school service capital budget.

### **Overall Costs**

The overall estimated costs of these works include:

|  |                |
|--|----------------|
| Replacement of fascia's including access scaffolding to 4 storey block | £19,200        |
| Asbestos testing and removal work                                      | £ 1,200        |
| Building Regulations   | £350           |
| Client contingency for unforeseen works                                | £ 2,040        |
| Design Fees  | £ 3,468        |
| <b>Total Estimated Costs</b>   | <b>£26,258</b> |

### **Rationale for recommendation**

It is recommended to proceed with Option 2 to ensure comply with the Health & Safety at Work Act 1974 and to provide fit for purpose school accommodation in

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accordance with WG policy. To enable the work to be completed during the school summer holidays 2014.

Date of report: 5<sup>th</sup> June 2014  
By: David Thompson